



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

Executive and Key Decisions for the period 1 October 2012 - 31 January 2013

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by Lara Allman  
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<b>Corp. Mgt. Team</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)</b>
	<b>Cabinet 17/10/12</b>	Yes	Business Rate Pooling Options To consider the options available for the pooling of business rates under the business rate retention scheme effective from 1 April 2013	Portfolio Holder for Core Services & Assets Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk		Business Rate Pooling Options

	<b>Cabinet 17/10/12</b>	Yes	Technical Reform of Council Tax To seek approval to revise the level of local discounts.	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Technical Reform of Council Tax
	<b>Cabinet 17/10/12</b>	Yes	Revised Approach to Landlord Accreditation To update members on the progress of the existing landlord accreditation scheme	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Revised approach to Landlord Accreditation
	<b>Cabinet 17/10/12</b>	Yes	A Social Lettings Agency for Tamworth Approval sought for the first phase of a social lettings agency	Portfolio Holder for Housing Rachel Ashford Rachel-Ashford@tamworth.gov.uk		A Social Lettings Agency for Tamworth
	<b>Cabinet 17/10/12</b>	Yes	Budget Consultation report	Leader of the Council Charlotte Green Communications Officer Charlotte-green@tamworth.gov.uk		Budget Consultation report

	<b>Cabinet 17/10/12</b>	Yes	Tamworth Local Plan Submission Version To consider representations made to the Local Plan at the publication stage and the Council response	Portfolio Holder for Economic Development and Enterprise Alexander Roberts alexander-roberts@tamworth.gov.uk		Tamworth Local Plan Submission Version
	<b>Cabinet 17/10/12</b>	Yes	GBSLEP Economic Strategy Consultation The Greater Birmingham and Solihull Local Enterprise Partnership are consulting on an Economic Strategy. This report will provide a summary of the process and contents and seek delegated authority for the portfolio holder to respond.	Portfolio Holder for Economic Development and Enterprise Matthew Bowers Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk	The report will outline the proposed methods of consultation on the document The report will outline the proposed methods of consultation on the document	GBSLEP Economic Strategy Consultation
	<b>Cabinet 17/10/12</b>	Yes	Castle HLF Update and Release of Finances To update Cabinet on HLF work to date and seek approval to release funds from the HLF account	Portfolio Holder for Economic Development and Enterprise Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk		Castle HLF Update and Release of Finances

	<b>Cabinet 17/10/12</b>	Yes	Review of Bank Holidays	Leader of the Council Anica Goodwin Director - Transformation/Corporate Performance anica-goodwin@tamworth.gov.uk	Appointments and Staffing Committee Trade Unions  CMT	Review of Bank Holidays
	<b>Council 23/10/12</b>	Yes	Tamworth Listens report	Portfolio Holder for Reputation & Engagement Charlotte Green Communications Officer Charlotte-green@tamworth.gov.uk		Tamworth Listens report
	<b>Cabinet 28/11/12</b>	Yes	Draft Base Budget Forecasts 2013/14 to 2017/18 To inform Members of the re-priced base budget for 2012/13, base budget forecasts for the period 2013/14 to 2017/18 and the underlying assumptions and to consider the future strategy to address the financial trends.	Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk	Discussions with CMT then BRG following Budget Consultation with local stakeholders CMT BRG local residents, businesses and stakeholders	Draft Base Budget Forecasts 2013/14 to 2017/18

	<b>Cabinet 28/11/12</b>	Yes	Cabinet Report Council Taxbase 2013/14 To report the Council Tax Base for the Borough Council for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report Council Taxbase 2013/14
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	<b>Cabinet 28/11/12</b>	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Core Services &amp; Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p>
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	<b>Cabinet 28/11/12</b>	Yes	Quarter 2 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter 2 2012/13 Performance Report
	<b>Cabinet 28/11/12</b>	Yes	Cabinet Report for Write Offs 01/4/12 - 30/9/12	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Cabinet Report for Write Offs 01/4/12 - 30/9/12
	<b>Cabinet 28/11/12</b>	Yes	Sheltered Housing Framework This report sets out the response to the County-wide changes from April 2013, to Supporting People grant funding. It also highlights the range of management models and opportunities for developing sheltered housing provision in Tamworth in relation to flexi care and personalisation.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk	As detailed in the report. A stakeholder workshop is planned for October 2012 to inform the report	Sheltered Housing Framework

	<b>Cabinet 28/11/12</b>	Yes	Designation of Landlord Properties To set out the options to re-classify properties following the re-design and assessment of household capacity	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Designation of Landlord Properties
	<b>Cabinet 28/11/12</b>	Yes	Localising Support for Council Tax Scheme To seek approval for the implementation of the Local Council Tax Support scheme.	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	Public consultation will have been undertaken in respect of local scheme. All residents All other stakeholders e.g. welfare groups, landlords etc.	Localising Support for Council Tax Scheme
	<b>Cabinet 28/11/12</b>	Yes	Outcome of Feasibility Studies- Tinkers Green and Kerria, Amington	Portfolio Holder for Housing Rob Barnes Director - Housing and Health rob-barnes@tamworth.gov.uk		Outcome of Feasibility Studies- Tinkers Green and Kerria, Amington
	<b>Cabinet 28/11/12</b>	Yes	Business Rates Income Forecast Business Rates Income forecast for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Business Rates Income Forecast



	<p><b>Council 13/12/12</b></p>	<p>Yes</p>	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13 This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Core Services &amp; Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13</p>
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	<b>Council 13/12/12</b>	Yes	Localising Support for Council Tax Scheme To seek approval for the implementation of the Local Council Tax Support scheme	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	Public consultation will have been undertaken in respect of the local scheme All residents All other stakeholders e.g. welfare groups, landlords etc.	Localising Support for Council Tax Scheme
	<b>Council 13/12/12</b>	Yes	Technical Reform of Council Tax To seek approval to revise the level of local discounts	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Technical Reform of Council Tax
	<b>Council 13/12/12</b>	Yes	Council Tax base 2013/14 To approve the Council Tax base for the Borough Council for 2013/14	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Council Tax base 2013/14
	<b>Cabinet Jan 13</b>	Yes	Homelessness Strategy Review	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Homelessness Strategy Review

